

Meeting of the Equality Advisory Group

18 July 2011

Report of the Director of Communities and Neighbourhoods

Equality Advisory Group Development Day 2011

About this report

This report is about the planning of the group's Development Day 2011 in September 2011.

The Development Day is an informal meeting not open to the general public as its main purpose is:

1. To welcome and introduce new members
2. To discuss the way we work, including minimum standards for communication and the organisation of our meetings
3. To discuss our work programme and allocate our budget for the next 12 months
4. To discuss the details of one big council and partners project expected to have a positive effect on the quality of life in the city

Officers request that the group discusses and agrees the date for the Development Day and the agenda as outlined below. They will also seek suggestions for the venue.

Getting to know each other

The group is made up of five councillors (3 Labour, 1 Conservative and 1 Liberal Democrat), equality community group representatives appointed by full council to advise the Cabinet on equality issues in council policy and practice, and officers who support the work of the group.

Following the May 2011 council elections new members, both councillors and community representatives, have joined the group. This

session will introduce new comers to the rest of the group and the other way around.

The way we work

The group last discussed this topic in June 2010 (please see Appendix 1).

This session will look at:

- current working arrangements and whether they need to be reviewed, including how we work with other key groups in the city, like the Local Strategic Partnership, the LiNK, the Fairness Commission etc
- minimum standards for communication and the organisation of meetings with a view to developing and testing out standards that will inform council minimum standards

Work programme and budget 11-12

The session will look at what each of the meetings of the group is likely to cover up to March 2012. It will also consider how the group should allocate its annual budget, looking at how the budget has been used to date.

Key project discussion

This purpose and content of this session will be discussed at the meeting on 18 July.

What are we asking EAG to do?

Council officers request EAG to discuss and agree the venue, date and agenda for the group Development Day 2011.

Reason: To ensure that EAG works effectively, meeting its stated objectives.

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**Report
Approved**



Date

Wards Affected:

All



For further information please contact the authors of the report

Appendices

Appendix 1 - EAG Working Arrangements